Members Present: Maidel Cason, Dona Gerson, Brooke Roothaan, Ellen L. Schrodt, Christopher Stewart, Susan Stone, and Karen Terry

Members Absent: Lynette Murphy and Marybeth Schroeder

Staff Present: Neal Ney, Paul Gottschalk, and Kate Todd, Administrative staff
Laura Dudnik, Head Reader’s Services

Call to Order

In the absence of President Schroeder, Vice President Terry called the meeting to order at 7:38 p.m.

Approval of the Minutes

Trustee Stone moved and Trustee Stewart seconded,

MSP – Approval as written of the May 17, 2006, minutes of the Library Board.

Passed unanimously on a voice vote.

Report on Adult Programs by Laura Dudnik,

The Board heard a report on adult programming from Laura Dudnik the head of Reader’s Services. Prior to 2002, the Library had virtually no adult programming. Adult programs were launched with a donation from the Kaye family and the arrival of Glennis Lundberg, past president of the Library Board, who volunteered to book the speakers and performers. Programs have been well received, and enhance the visibility and position of the Library in the community. Musical programs are the best attended, and the Library is committed to sponsoring literary events. A new African-American book group will begin this fall.

Old Business

Election of Officers

Trustee Gerson moved approval of the slate proposed by the Nominating Committee at the last Board meeting. Trustee Roothaan seconded the slate.
MSP – Trustees elected the following officers to one-year terms beginning on July 1, 2006: Marybeth Schroeder, President; Christopher Stewart, Vice-President; Lynette Murphy, Secretary.

Youth Service Area Project Update

Mr. Ney reported on the Youth Service Renovation Project. The efficient phasing of the project will require simultaneously emptying the current Children’s Room and Browsing Room. All collections and services will be moved to the second floor for the duration of construction. Members of the Campaign Steering Committee have received their solicitation training. Author Audrey Niffenegger has agreed to join the committee as an honorary member.

Benchmarking Data

Trustees agreed to move this discussion to the end of the meeting.

Financial Report

Mr. Gottschalk brought attention to the allocation of Endowment Fund investments on the last page of his report. In the operating budget, he noted that salaries appear low due to a late payroll, which was not included in this report. He also noted that North Branch rental is significantly over-budget, because no rent had been anticipated due to the expected sale of the adjacent property.

Library Director’s Report

In addition to his written report, Mr. Ney informed the Board that Lesley Williams, the Head of Reference and Periodical Services, had published an article in *Library Journal* about marketing library databases to the public. Due to the recent power failures, Trustees learned about procedures for handling power outages and closing the Library.

New Business

Approval of Selection Procedure for Interactive Exhibits Fabricator

Trustees approved a selection procedure for the consultant/fabricator for the interactive exhibits in the new Children’s Room. Trustee Gerson moved and Trustee Stewart seconded,

MSP – Approval of the procedure recommended in Mr. Ney’s memo of June 14, 2006, for selecting the fabricator for the interactive exhibits in the new Children’s Room.

Passed unanimously on a voice vote.

Appointment of Fund for Excellence Chair
The Board of Trustees appointed Brooke Roothaan and Dona Gerson to serve as chairs of this year’s Fund for Excellence Campaign.

**Benchmarking Discussion**

The Board reviewed benchmarking data for the Oak Park, Skokie, and Arlington Heights public libraries. The Board asked the Library Director to schedule a meeting with the City Manager and the Board’s president and vice-president to review the data. Trustees suggested that the data also be related to the Youth Services Renovation Project and the Library’s and City’s strategic plans. At this time, the trustees recommend focusing on three areas of greatest importance:

- Per capita expenditures,
- Staffing per capita, and
- Deferred collection maintenance.

Respectfully submitted,

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Catherine A. Todd, Executive Secretary
Evanston Public Library