Members Present: Maidel Cason, Dona Gerson, Brooke Roothaan, Ellen L. Schrodt, Marybeth Schroeder Christopher Stewart, Susan Stone, and Karen Terry

Members Absent: Lynette Murphy

Visitors Present: Barbara Balbirer, Vice-President, North Suburban Library System Board of Directors

Staff Present: Neal Ney, Paul Gottschalk, and Kate Todd, Administrative staff

Call to Order

President Schroeder called the meeting to order at 7:35 p.m. Barbara Balbirer, Vice-President of the North Suburban Library System Board of Directors reported on the services of NSLS and made a pitch for new members on the NSLS Board.

Approval of the Minutes

Trustee Terry moved and Trustee Roothaan seconded,

MSP – Approval of the February 21, 2007, minutes of the Library Board.

Passed unanimously on a voice vote.

Old Business

Library Budget FY07-08

Library Director Neal Ney reported that the City’s FY07-08 budget was approved by the City Council. Collection Development Librarian, Susan Robertson, is now full-time. Christie Chandler-Stahl, the Library’s Young Adult Librarian, will go full-time in May. Staff will begin work to hire a part-time assistant in Children’s to be ready for the opening of the new Children’s Room in September.

Youth Service Renovation Project Update
Paul Gottschalk reported that the project is moving quickly. W. B. Olson expects to be finished in July, on schedule and on budget. After the general contractor completes his work, LaBrosse Ltd. will come in to complete the exhibits.

President’s Report

President Schroeder applauded Library staff and Trustees for all their hard work on the budget and Children’s project.

Financial Report

Mr. Gottschalk reported that there should be no major surprises in the Library’s year-end financial statements for FY06-07. Year-end statements for FY06-07 will be presented to the Board as soon as they are available.

Evanston Library Friends

Trustees reviewed the minutes from the last two Friends meetings. Mr. Ney reported that Friends Board members have agreed to participate in the public phase of the Children’s Campaign. Kim Hoopingarner, President of the Friends, will co-chair the public campaign along with Maxine Lange.

Library Director’s Report

Mr. Ney asked for questions about his written report. Library visits appear to have been down at Main due to a week-long, broken door counter. Comments from patrons seem to indicate they do not mind the space constraints on the 2nd floor.

New Business

Approval of Fund for Excellence Expenditures for FY07-08

Trustees approved $100,000 in Fund for Excellence expenditures for FY 07-08. All Fund for Excellence expenditures are to support the collection. This year the funds will be used for: adult recorded books, language instruction AV, videos and DVDs for the Reeltme program, art books, new poetry and literary first novels, musical scores, e-books, young adult materials, juvenile non-fiction, juvenile foreign language titles, junior graphic novels, juvenile AV, collections to support juvenile programs, juvenile award winners, the Grolier online encyclopedia, materials for use in home day care centers, kits for the play literacy program, reference materials about careers and investments, and popular AV materials for the branch libraries. Trustee Roothaan moved and Trustee Stewart seconded, MSP – Approval of $100,000 in Fund for Excellence expenditures for FY 07-08 as detailed in Mr. Ney’s memo of March 12, 2007. (Memo attached.)
Passed unanimously on a voice vote.

**Approval of Endowment Fund Expenditures for FY07-08**

Trustees approved the expenditure of $70,000 of unrestricted endowment income in FY 07-08. This year the funds will be used for: adult programs, young adult programs, children’s programs, children’s outreach, opening programs for the remodeled spaces, the Reeltime series, a subscription to the on-line Bookletters service, the Library’s newsletter, and the youth services remodeling project. Trustee Stewart moved and Trustee Roothan seconded,

MSP – Approval of $70,000 of unrestricted endowment income for FY 07-08 as detailed in Mr. Ney’s memo of March 14, 2007. (Memo attached.)

Passed unanimously on a voice vote.

Trustees approved the expenditure of up to $14,500 of Room to Grow campaign income to support the public phase of the campaign. Trustee Cason moved and Trustee Terry seconded,

MSP – Approval of $14,500 of Room to Grow campaign income for the public phase as detailed in Mr. Ney’s memo of March 14, 2007. (Memo attached.)

Passed unanimously on a voice vote.

Trustees approved the expenditure of $50,000 of restricted endowment income. The restricted income is limited to enhancing the collection. This year the funds will be used for: adult and juvenile popular materials, junior graphic novels, compact discs, young adult books, and juvenile video games. Trustee Gerson moved and Trustee Roothan seconded,

MSP – Approval of $50,000 of restricted endowment income for FY 07-08 as detailed in Mr. Ney’s memo of March 14, 2007. (Memo attached.)

Passed unanimously on a voice vote.

**Election of NSLS Representative**

Trustee Gerson moved and Trustee Roothan seconded,

MSP – Trustees elected Christopher Stewart as the Library’s representative to the North Suburban Library System.

Passed unanimously on a voice vote.
Adjournment

Prior to adjourning, the Trustees discussed the importance of ensuring that all Evanston school children get a chance to visit the new Children’s Room this fall. It was also suggested that all school children be given a bookmark to take home inviting them and their parents to visit the new space. Trustees then took a tour of the construction areas on the first and third floors.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

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Catherine A. Todd, Executive Secretary
Evanston Public Library