MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, December 21, 2016
6:30 P.M.
Evanston Public Library, 1703 Orrington Avenue, Barbara Friedberg Room

Members Present: Socorro Clarke, Tori Foreman, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro, Michael Tannen

Members Absent: Adam Goodman, Sandra Smith

Staff: John Devaney, Jessica Jolly, Karen Danczak Lyons, Jessica Ticus

Guests: Michael C. Barnes, Wight & Company

Presiding Member: Michael Tannen, President

CALL TO ORDER/DECLARATION OF QUORUM - A quorum was present and President Tannen called the meeting to order at 6:30 pm.

CITIZEN COMMENT – none

CONSENT AGENDA –
A. Ben Schapiro motioned to approve the amended minutes of the November 16th Regular Meeting. Tori Foreman seconded and it was approved on a voice vote.
B. Ben Schapiro motioned to approve the Bills and Payroll. Tori Foreman seconded and it was approved by a roll call vote.

INFORMATION/COMMUNICATIONS
A. Robert Crown Branch Library Update – Karen Danczak Lyons reported that on December 12th the City Council approved the request to have the City Manager negotiate for architectural/engineering services for the Robert Crown Community Center, Ice Complex and Library Architectural/Engineering Services with Woodhouse Tinucci Architects, LLC. The ice hockey interest groups are hosting a fundraising event on February 24th featuring Rocky Wirtz, owner of the Chicago Blackhawks. She invited Board members interested in purchasing tickets to let her know.

B. Main Library Interior Renovation Update – Director Danczak Lyons and Michael Barnes shared the final master plan for the interior renovation project. This plan included minor refinements for the Circulation and Receiving areas. Shawn Iles motioned to approve the master plan. Vaishali Patel seconded the motion and it was approved unanimously on voice vote.
LIBRARY DIRECTOR’S REPORT

Director Danczak Lyons reviewed highlights of her monthly report (see report attached):

- The soft launch of the Library’s new website is scheduled for January 3rd.
- On December 19th, she and other staff members attended the kick-off meeting for the grant with Loyola University, Northwestern University and the Chicago Children’s Museum. This grant will provide quantitative and qualitative information to support STEM learning in libraries. If successful, this two year grant could be extended an additional five years.
- Library Per Capita Grant – Director Danczak Lyons anticipates funding of $58,000 from the State of Illinois.
- In preparation for the MENA program “Is the Qu’ran a good book?” staff discovered several books that were defaced with hateful phrases and symbols. Residents of Evanston and from beyond our City expressed their support of the library through messages, visits, donations and a rally in support of the library and against hate. Replacement copies of the books are on the shelves.
- President Michael Tannen and Director Danczak Lyons met with the “Dear Evanston” project manager, Nina Kavin, to discuss her online post questioning the Library’s need for a racial equity statement. The 2 hour meeting resulted in her having a better understanding of the scope of programs hosted by the Library dedicated to social and racial justice. President Tannen urged Board members to be vocal advocates for the Library and “big mouths” informing new elected officials of all the Library’s programs and services.
- John Devaney continues to be in contact with Lush owner, Mich Einhorn. Mr. Einhorn was asked, as standard in construction projects of this nature, to produce topical maps of Central Street for the necessary permits.

STAFF REPORTS

A. Administrative Services Report – Karen Danczak Lyons reported on the various staffing promotions reflected in accompanying Board memo. These changes were approved as part of the 2017 budget.

BOARD REPORTS

A. Development Committee – Margaret Lurie reported that the 2016 Fund for Excellence has raised $117,000 from 715 donors, up over last year at this time by over $19,000 and 137 donors. To reach the goal, the campaign needs to raise another $59,000 before the end of the year.
B. District 65 Board Liaison – Vaishali Patel reported that a contract with District 65 teachers has been signed but the financial situation is dire. The Board has begun talks about the possibility of placing a $13.5 million referendum on the ballot for the April elections.

C. District 202 Board Liaison – Michael Tannen has been discussing the distribution of the Library’s WiFi hotspots to students at ETHS. A pilot program will begin in January.

NEW BUSINESS

A. Approval of Renewal of Siemens Building Automation Service Agreement. This annual contract with Siemens reflects the final upgrades. Ben Schapiro moved to approve the $29,820 budget contact. Margaret Lurie seconded and it was approved unanimously on a roll call vote.

B. Approval of the Strategic Plan – The plan has been posted on the Library’s homepage but has received no feedback. Vaishali Patel motioned to approve the plan, Ben Schapiro seconded and it was approved by voice vote.

C. Approval of the Agreement with Mary Kling for Volunteer Management Services – Ben Schapiro motioned to approve, seconded by Tori Foreman and approved unanimously on a roll call vote.

D. Approval of the Cooperative Computer Services (CCS) Annual Agreement – EPL is a member of this 24 library consortium. CCS provides integrated library services for EPL (circulation, patron records database, catalogue). This contract renewal continues the service at no additional cost for 2017. Ben Schapiro motioned to approve the contract, seconded by Socorro Clarke and approved on a roll call vote.

E. Approval of Total Building Services Janitorial Agreement – John Devaney has been very happy with the services provided by this company. Ben Schapiro motioned to approve the agreement, seconded by Vaishali Patel and approved on a roll call vote.

F. Approval of the Per Capita Grant Application – Ben Schapiro motioned to approve the submission of this grant for the same level of funding as in 2016. Vaishali Patel seconded and it was approved on a voice vote.

G. Approval of the Agreement with Jessica Jolly for Temporary Project Management Assistance – Ben Schapiro motioned to approve this agreement, seconded by Socorro Clarke and approved unanimously on a roll call vote.

H. Closed Session – All Closed Session minutes have been previously reviewed and released. No additional action was required.

ADJOURNMENT – Ben Schapiro motioned to adjourn the meeting, seconded by Tori Foreman. Motion approved. The meeting adjourned at 7:30 pm.

Respectfully Submitted,

Vaishali Patel, Secretary
Next Meeting: Wednesday, January 18, 2017 at 6:30 pm Evanston Public Library, Barbara Friedberg Room.
Library Director’s Report  
December 21, 2016

Updates:

- On Monday, November 28th the City Council approved the City of Evanston’s 2017 Proposed Budget and our Library Levy:

<table>
<thead>
<tr>
<th>Proposed FY2017</th>
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<tbody>
<tr>
<td>Property Taxes</td>
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<tr>
<td>Prior Year's Taxes</td>
</tr>
<tr>
<td>Personal Property Replacement Tax - Library</td>
</tr>
<tr>
<td>Fines and Fees</td>
</tr>
<tr>
<td>Investment Income</td>
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<tr>
<td>Material Replacement Charges</td>
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<tr>
<td>Copy Machine and Printing Charges</td>
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<tr>
<td>Meeting Room Fees</td>
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<tr>
<td>Transfer from Endowment Income</td>
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<tr>
<td>Library Book Sales</td>
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<tr>
<td>Rental Income - Lush, National Able</td>
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<td>State Per Capita Grant</td>
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<tr>
<td>Library Grants</td>
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<tr>
<td>Fund for Excellence</td>
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<tr>
<td>Library Donations</td>
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<td>LIBRARY REVENUE</td>
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- On November 17th we welcomed more than 70 story enthusiasts to the main library for Jammie Time featuring both Secretary of State Jessie White and our own Brian Wilson. A wonderful evening was had by all!

- In preparation for the MENA program “Is the Qu’ran a good book?” staff discovered several books that were defaced with hateful phrases and symbols. Residents of Evanston and from beyond our City expressed their support of the library through messages, visits, donations and a rally in support of the library and against hate. Replacement copies of the books have been returned to our shelves.

- On December 7th – 9th I joined library leaders from around the country to participate in the Public Library Association Library Leadership Summit. The discussion was facilitated by Adam Goodman.

- On December 12th the City Council approved the request to have the City Manager negotiate for architectural/engineering services for the Robert Crown Community Center, Ice Complex and Library Architectural/Engineering Services (RFQ 16-61) with Woodhouse Tinucci Architects, LLC. My thanks to Shawn Iles for participating on the review committee and to Paul Lurie for his guidance and suggestions.
• On December 16th I joined other service providers at a meeting coordinated by Connections for the Homeless: *Joining Forces: How Social Services Agencies & Local Legislators Can Work Together*.

• Also on December 16th, Jill Skwerski and I provided more than 300 free books to participants at the Mayor’s Annual Holiday Food & Toy Distribution.

• My thanks to Jill Schacter and David Jordan for their leadership and EPL staff for contributing to the design of our new website.

We will have a soft launch of our website on January 3. During the soft launch, we’ll collect feedback from patrons and staff. About 4-6 weeks later, we’ll promote our new website collaboratively with Glantz design who will provide their services for free. While many people are regulars to our website, there are those who have never found reason to use it, so a newly designed website is a great opportunity to show people (or remind people of) the wide variety of services and programs we offer. We will use multiple channels for communicating about our new look and feel!

Visitors to our new site will find it much more visually appealing with simplified navigation to let them find what they want faster, whether that might be library materials, events, general info about the library or contact information. The site will be mobile friendly.

• My thanks to the Book sale Volunteers and staff for another successful sale that raised a total of $12,011.

**Assessments, metrics and initiative results:**

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<thead>
<tr>
<th></th>
<th>November, 2016</th>
<th>October, 2016</th>
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<tbody>
<tr>
<td><strong>Foot traffic:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Main:</td>
<td>36,522</td>
<td>44,392</td>
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<tr>
<td>North:</td>
<td>4,097</td>
<td>4,256</td>
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<tr>
<td>CAMS:</td>
<td>3,516</td>
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<tr>
<td><strong>Total:</strong></td>
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**Website visits:**

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<tbody>
<tr>
<td></td>
<td>34,422</td>
<td>38,359</td>
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**Overall Computer/Internet Use – all locations:**

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<thead>
<tr>
<th></th>
<th>October:</th>
<th>November:</th>
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<tbody>
<tr>
<td></td>
<td>5,229</td>
<td>4,933</td>
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## Actual Computer Usage Able WorkNet Lab

### Actual Computer Usage

#### NEW AND REPEAT CUSTOMERS

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<tr>
<th>Mon</th>
<th>Tues</th>
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<tr>
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<td>13</td>
<td>5</td>
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<tr>
<td>2-Nov</td>
<td>11</td>
<td>8</td>
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<td>3-Nov</td>
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<td>18-Nov</td>
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<td>26</td>
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<tr>
<td>6-Nov</td>
<td>29-Nov</td>
<td>30-Nov</td>
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<td>39</td>
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<tr>
<td>7-Nov</td>
<td>11</td>
<td>12</td>
<td>11</td>
<td>202</td>
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### Partnerships and collaborations:
• On December 19th, Jan Bojda, Laura Antolin, Wynn Shawver and I attended the kick-off meeting for our grant with Loyola University, Northwestern University and the Chicago Children’s Museum: Engaging Engineering Experts: Facilitating Family STEM Learning in Museums and Libraries through Narrative Storytelling and Object-Based Inquiry Activities. We will be sharing the results of this 2 year partnership as we begin to produce programs within EPL and at partner locations including Family Focus.

• Special thanks to Jan Bojda, Martha Meyer and former team member Rick Kinnebrew for helping to make the Mayor and City Manager’s Holiday Party at EPL a huge success. This was the first year that the party was geared towards families and in partnership with the City Manager’s Office, the Evanston Public Library was the perfect host for this party!

Highlights from Children’s Services from Jan Bojda and the team include:

November Highlights
Wilson’s November Caldecott Club had 20 kids in Grades K through 4 in attendance. This has been so well-received by patrons that we hope to continue it in some form in 2017!

Meetings:
Bojda:
Led a preliminary meeting of library staff interested in holding a Library Comic Con. Many libraries are planning more and more big events like our Community Wide Read and our Storytelling Festival. Comics and graphic novels have a large following of all ages; they are not just for children and teens! We hope to attract all ages to the event and allow Evanston’s comic fans to geek out at the library.

Attended Biblioboard presentation.

Attended LACONI YSS board meeting.

Arranged and attended 2 ReadSquared demonstrations.

Attended a meeting to discuss our role in supporting D65 students should the teachers strike. Planned activities for during the strike.

Represented EPL in planning efforts with staff from the city’s economic development team, Parks Rec and Community Engagement and local family centered businesses to support one another’s growth and promote each other’s activities.

Training and Professional Development:
Bojda, Kaufmann, Sindelar attended LACONI YSS program: Literacy for our Littlest Learners. Speakers covered Reach Out and Read, 1000 Books before Kindergarten and Media Mentorship. Kim and Robin do not have many opportunities to attend professional development events and both came back with some ideas and increased enthusiasm for our work.
Altenbach began training with Meyer to begin as our regular Book Babies presenter. Meyer also trained Iverson on Make Your Own Dragon Egg so she could take it over from Meyer during Winter Break and work with the 4th – 5th graders.

Wilson and Bojda attended a B & T sponsored new and upcoming children’s books program at the Northbrook Public Library. Various publisher reps spoke about exciting titles coming out in the winter and spring of 2017. Upon returning to the library Wilson was able to add many of these books to a cart, knowing that these titles are bound to please our patrons. Publisher pitches are essential. Balla continues with her Spanish language studies that she takes on her own to benefit our patrons.

Other Activities:
Meyer spent time on the following marketing activities:

**Lifeline Theater:** *Fable-ous! and Giggle Giggle Quack.* She also made an offer to do 4th – 8th grade programming for Wrinkle in Time which I need to present to Renee.

**Winter Break Maker Kids** – set up Joomla ad with LINKS to all the events! Created Evanced for Make Your Own Dragon Egg (with J. Iverson), Roll Your Own Beeswax Candle, Making Felt Food is SEW fun! for Robin, and Stop Motion Animation with Steve and Kate’s Camp.

**Special Needs and Gender Expansive LEGO** – set up joomla ad for both events and worked with a patron who shared the Gender Expansive program on her listserv – it was the GE program that went very well and had good attendance while the Special Needs event did not have as many attendees as we wanted.

**Bi- Monthly Newsletter** – update Jill Schacter on children’s items to cover in bi-monthly newsletter

**Little Explorer’s Ocean Life.** Revised joomla to advertise Little Explorer’s Ocean program just in time for newsletter and the newsletter FILLED the program!

**New Website** – created book reviews and a blog post for the new website for kids

**Bundled Blessings.** Worked with Laura Antolin and Jill Schacter to create ads in Joomla and in the newsletter and then on the front page in support of Bundled Blessings, the diaper collection service

**Movies** – I sort and display and copy Robin’s Joomla ads over to the FILM section of the website to advertise our movie programming

**Gibbs Morrison** – personally invited everyone at Y&R at EPL to come to Gibbs-Morrison. I advertised it widely and did get a number of parents who are usually working because this was Veterans Day. We may want to do more Gibbs-Morrison Y&R’s on Days Off from school or holidays.

Wilson weeded a crowded section of our Paperback series area. He also continued weeding the kits. I ran a report to weed the audiobooks to make room for a large, recent Playaways order (Playaways are still in processing up in Tech). Weeding of the audiobooks will occur in December.

**Children’s Services Outreach highlights from Laura Antolin include:**

**Outreach/In-House Reach - Preschools:**

**Day Care Delivery Book Bags: 18: 14** Book Bags delivered to home providers; **4** Book Bags delivered to IWSE (2 to Baby Toddler Nursery; 2 to Teen Baby Nursery)
I’m providing certificates to the Home Providers quarterly crediting them with 3 hours per month of literacy work - this provides them with much needed hours. Recently, Antonette Edwards, Home Provider, told me that her certificate was a life-saver and came just in time to fill in the hours that she needed.

**Baby Toddler Nursery storytime:**  
**Total:** 70 (55 children and 15 staff); 7 classes- infants, toddlers, preschool classrooms (in the preschool classroom, we made leaf wreaths).

**Teen Baby Nursery storytime:**  
**Total:** 21 (13 children and 6 staff); 2 classes – infants and toddlers

**Learning & Growing at JEH:**  
**Total:** 15 (8 children, 6 adults, 1 staff)

I read books and we sang songs and then the parents and children did a leaf wreath craft.

**Child Care Center of Evanston storytime:**  
**Total:** 50 (42 children, 8 staff)

I read books and sang songs in 4 of the 5 classrooms. The census was down a little because it was the day before Thanksgiving.

**Exploring STEAM w/Ms. Laura at JEH:**  
**Total:** 36 (18 children, 16 adults, 2 staff)

I presented a magnet program with several stations. Every family got a magnetic wand to keep and use throughout the program. There was a paper plate on each table with a variety of items (paper clips, colored disks, straws, rubber bands, pom poms, etc.) and children predicted which things were magnetic or not. The other stations were: magnetic rings and pattern sheets; magnetic wands with faces and bowls of cut pipe cleaners to make hair; paper plates and paints to mix using paper clips and the wand; magnetic trails made with die-cut cars and rockets, paper clips and pieces of cardboard on which to draw a scene and move the car/rocket using the paperclip and wand. Children experimented with their wands and discovered magnetic force.

Each family took home guide sheets, a magnetic wand, the magnetic trail they made on cardboard and their paper plate paint creations.

I coordinate with J.C. Renteria and Xiomara Alfaro (Family Center Home Visiting) on STEAM programs. I plan the program and we all contribute materials. Both J.C. and Xiomara recruit families.

**PACT Activity at JEH:**  
( children, adults, staff)  
**Total:** 32 (17 children, 13 adults, 2 staff)

I brought the LEAP Laundry materials and conducted a LEAP program with the families. We read a book, I modeled the play and the families played together. The children had all already experienced LEAP Laundry in their classrooms so were the experts.

I work with J.C. Renteria to coordinate each PACT program – we share craft ideas and materials and get a diverse group of families for each of our programs.

**Book Buddies at Child Care Center of Evanston:**  
**Total:** 68 (39 children, 6 staff, 23 NU students)
• We had 3 sessions of Book Buddies in October
• I bring 2 bags of books for use by the Book Buddies in the classroom; I read and sing with the children, they read with their NU Book Buddies and then do a craft.

The kids really get excited about Book Buddies and hug us when we come and when we leave. They love sitting with the NU students while they read and when they work on their crafts.

LEAP:

I put together and delivered 5 Laundry classroom centers to JEH teachers to share and prepared materials for LEAP Pizza in December.

I was asked to make a presentation to Family Center teachers about our LEAP units. There has been an interest and movement by Amy Small, Early Childhood Director at JEH, to duplicate preschool programming in the Family Center classrooms (there are 2 Family Center classrooms with children who are 2 years old). I met with the Family Center teachers and presented 3 LEAP units – Laundry, Pizza and Construction – that I felt could be modified for that age group, understanding that the play and the experience would be different but still valuable for the children. I have presented LEAP to younger children in the past – at the Child Care Center of Evanston, at the Family Room, with families from CNE, etc. and am excited about adding the Family Center classrooms.

I am proposing dates for 2017 and plan to bring all three units to the 2 classrooms of 8 children each. Given the number of staff in each room and the small number of children, I will be able to present these units on my own.

Outreach/In-House Reach – School-Aged:

I had 4 regular monthly Afterschool programs in November and have finally arranged for visits to Robert Crown to start either in December of January.

Fleetwood K-1st Afterschool : Total: 8 (7 kids, 1 staff member)
Read 3 books and made a turkey craft.

Fleetwood 2nd-3rd Grade Afterschool : Total: 10 (9 kids, 1 staff member)
We made ice cream in a bag and talked a little about the science behind it.

Dawes Aftercare: Total: 30 (27 kids, 3 staff members)
Read 3 books and made multicultural hand wreaths/pictures for Thanksgiving..

Washington Afterschool: Total: 28 (25 kids, 3 staff members)
Read 3 books and made multicultural hand wreaths/pictures for Thanksgiving.

Y.O.U.:

For each Y.O.U. program, I select about 100 books from which the students choose 1 or 2 books to be kept in the classrooms and used during Y.O.U. reading time. I’m in contact with the site coordinators and they send some ideas about topics/authors/titles that the kids are interested in and I augment those with my own choices of new and popular books on different reading levels. Y.O.U. staff appreciated our providing books and it’s gratifying how excited most of the kids get to pick their books. Someone always asks me if they get to keep the book they choose – there is a pretty keen sense of wanting that ownership.

While there are always a couple of kids who say, “Hey, I know you!” when they see me (sometimes from summer camp), there was one boy at Dawes who smiled at me and immediately said, “I remember you - you were in my preschool – we played pizza!” That’s part of why I like to be out in the community – I think kids (or any community members) seeing the library present at different programs and bridging age groups and activities strengthens our position and relevance in the community as a whole.

Total: 130 kids 158 books checked out

Walker Y.O.U.:

I was able to arrange for space on the first floor to display and check out books this time which made carting in the books much easier.

Total: 40 kids, 35 books

Oakton Y.O.U.:

I set up books in the auditorium which meant carrying crates up flights of stairs but worked out something easier for next time. I set up books all along the floor and brought back the books they had checked out previously.

Total: 45 kids, 55 books

Dawes Y.O.U.:

I had a classroom to set out the books and everything went very smoothly. I was able to check in last month’s books before the kids can in to select their November books. The site coordinator, Simone Harrington, provided the kids with slips of paper to write down books they’d like me to bring next time which I collected and took with me.

Total: 45 kids, 68 books

K-Tours:
We had 2 tours in November. I delivered and picked up completed library card applications and window markers prior to the tours and also delivered applications to 2 of the schools who will be touring in December. Children’s staff led the different aspects of the tours (Tour, Craft, Storytime) and families are invited to return to get a free book and see the school’s window after their child’s tour.

<table>
<thead>
<tr>
<th>School</th>
<th>Tour date</th>
<th># students</th>
<th># library cards made</th>
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<tbody>
<tr>
<td>Kingsley</td>
<td>11/29</td>
<td>48</td>
<td>23</td>
</tr>
<tr>
<td>Lincolnwood</td>
<td>11/30</td>
<td>60</td>
<td>37</td>
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<tr>
<td>Total:</td>
<td></td>
<td>108</td>
<td>60</td>
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K-LEAP: Let’s Play Post Office w/Dewey and King Arts Schools: Total: 67
Our first Let’s Play Post Office this year was pretty successful – we had a good number of families come and everyone had fun. We’ll have one more program in December and the remainder in January and February.

Gender Expansive/Transgender LEGO program: Total: (14 kids, 18 adults)
This is the first of what I hope to be quarterly programs for this community, facilitated by Beth Weis, Master LEGO builder and owner of Brickology. Families came to us through Margaret Lurie Children’s Hospital, D65, Pinwheels, word of mouth. The children built together and separately and the parents had the opportunity to connect with each other. Parents expressed gratitude for the opportunity to come together in a safe space.

Special Needs Friendly LEGO program: Total: 5 (2 kids, 3 adults)
This is the second time we’ve offered a Special Needs friendly LEGO program and though the attendance was disappointing, Beth Weis and I are hoping to offer quarterly programs and bring in more people. I advertised through D6S, CASE, and directly at Park School.

Willard 5th grade classes presentations: Total: 85 (80 students, 5 teachers, 5 library cards made)
I made presentations to 4 5th grade classes about how to access Hoopla, Overdrive and a little bit about our online resources. I ran a library card drive and made 5 cards for students.

Other/Connections:
Dinner with Janie:
This was our 3rd program as part of the Team Janie planning committee to address the needs and offer resources to teen moms in Evanston who are disconnected from services. I was responsible again this year for creating the invitation to the event and for compiling RSVPs. Our event was held at Gibbs-Morrison on a Sunday afternoon with a Thanksgiving meal for everyone, diapers, turkeys, gifts for the teens, books, a few resource tables and some motivational speeches from the teens. There were 8 teen moms in attendance and I brought 25 picture books and asked Renee for some YA arcs (she provided 12) as well as blue library bags to give out. All of the books were taken.
Fleetwood Afterschool 2nd-3rd grade

Making Ice Cream in a bag

Dawes Aftercare K-5th grade
Washington Afterschool K-5th grade

Exploring STEAM w/Ms. Laura at JEH

Magnets
Teen Services Highlights from Renee Neumeier include:

**YALSA Symposium Pittsburgh:**

Renee Neumeier presented with three other area librarians at the YALSA Symposium in Pittsburgh. Their presentation focused on how to engage the teen community, starting with assessing needs, knowing the goals, objectives and mission of teen services at your library and your library as a whole and then looking at partners strategically to meet those needs and how to evaluate and sustain those partnerships long term. Renee had the opportunity to attend a lot of great sessions led by other YA librarians and youth experts from across the country.

Most notable included a preconference visit to The Pittsburgh Children’s Museum Makeshop and one of the Labs locations at Pittsburgh Public Library. Both of these spaces have been an inspiration for the type of programming currently offered for teens at EPL and also have helped Renee think about the concept equity and all different levels from entry points, interests and access and how to that applies to both teen services and the future services EPL will offer after the renovation.

A presentation on engaging the teen LGBTQ+ community was very timely, it discussed how Pittsburgh PL created and ran their Gender and Sexuality alliance and how the partnered within the city to reach LGBTQ+ teens. Kevin has been working on how to start a GSA at EPL so being able to share the information from this presentation was awesome. Another presentation of note focused on large scale school outreach including making cards for students and providing a teacher checkout services. This presentation affirmed that we’re on the right track at EPL and provided ideas for how services could be tweaked or improved in the future.
Lastly, there was a really interesting presentation on career services from Charlotte-Mecklenburg that focused on careers that you only need a short training for a two year degree. Their teen space hosted a series of career events where volunteers like DJs, tattoo artists or hair stylists would come and talk about the ins and outs of their career path. The teen space also has been running a successful job fair for institutions that provide job training, certificate programs and two year degrees. Renee will be investigating if anything along those lines is currently offered in Evanston. The slides from Renee’s presentation with her colleagues can be found here:

(http://www.ala.org/yalsa/sites/ala.org.yalsa/files/content/events/avengersassemble.pdf)

Community Engagement:

Nichols 6th Grade Visits:

This year Nichols Middle School could not make the trip to EPL for their annual 6th grade tour so Teen Services staff brought the tour to them. Ashley created a great virtual tour of the Loft of the students. Renee and Ashley presented to all of the 6th grade classes which included talking about the Loft, teen programming and a few booktalks. Library cards were made or replaced for students and overdue fines were wiped as needed. We highlighted new programs that are coming in 2017 and the renovation of the Main Library.

Renee Neumeier/YA Services Supervisor’s Personal Report:

Programming:

- Entered all of the descriptions for teen programming through May 2017
- Entered all the DIY drop in descriptions for through May 2017

Community Engagement:

Community Wide Read:

- Teen Advisory Board Stickered all the books for the middle schools
- All the books for ETHS were delivered
- Emailed school contacts about events and Storycorps participation

YMCA-MetaMedia-

- Met with Sam Phillips who runs much of MetaMedia’s programming to discuss how we can partner or cross promote in the future
- Ideas included linking our spaces more formally with other makerspaces in the community like the space at Nichols and the future space at YOU
- Having staff from our spaces go to the other space to meet students and let know they can come to either space to work on their projects
- Develop professional development plans together

ETHS:

- Sent five boxes of donated books and ARCs copies to ETHS East Library
- Organized a meeting between ETHS library staff at EPL library staff to tour their libraries and discuss how we can work together better in the future
• Research assignments are being shared on regular basis now and I’m saving them so hopefully we can know when to expect them in the future and continue to tweak resources for them

D65:
• Worked with staff to update dystopian fiction bibliography, create new cultural perspectives bibliography and advanced reading list for sixth graders
• Summer learning proposal for a teen services and D65 staff partnership for a multiweek full or half day summer program
• I am taking part in the King Arts community school task force, so far there has only been one meeting, but I think it’s excellent that that EPL is part of the team and it’ll be another way we can connect with the community and bring services our or adjust services to better serve King Arts families

Y.O.U. :
• In talked to bring more YOU groups to the Loft
• May provide books and suggestions for book groups
• May have YOU sites as recipients for Everybody Reads Books

Cradle to Career Literacy on Track Team:
• Received data on kindergarten registration, currently there is no correlation between when someone is registering and their early childhood experience, we’re hoping to look at reading test scores to see if there are any patterns that show up
• Working on putting together the Kindergarten Early Childhood Summit and it looked like it will be 2/21
• Working on setting up interviews for the coming up with the best revised KRI form as possible
• Looking to setup focus groups

EvanSTEM:
• Working on developing an evaluation tool that all outside of school providers can use
• 5th Ward STEM fest will be for elementary aged students in 2017

Summer Reading:
• Decided to stick with summer reading brand
• Decided to go with Read Squared for backend product

Professional Development:

YALSA:
• Put together PowerPoint for presentation
• Met to outline presentation
• Attended conference which included running through presentation multiple times and tweaking
Community Outreach highlights from Jill Skwerski include:

- We held our second Special Needs Family Resource Fair on 11/5. This year, we had over 20 clinicians, service organizations and educators participate as “vendors”. Through participation from the Dyslexia Buddy Network, we were able to offer a Dyslexia simulation where attendees discovered what it’s like to de-code text similarly to those who have Dyslexia. Over 100 fair goers attended this event. As with the inaugural event, we heard from both vendors and participants how appreciative they were to have a place to gather and exchange information. Thanks to Katie Smith of Evanston CASE for her help bringing the event to fruition.

- In honor of Veterans Day and in collaboration with the Evanston Vets Center, we hosted a ceremony at EPL on 11/19 honoring those who have served. Though slightly attended, each service member spoke to their appreciation of a place to gather (a familiar message) and a little bit about their experience as a veteran. Their powerful messages were heard by elected officials at the local, county, state and federal level of government who also attended the event. In addition to the Color Guard from Naval Station Great Lakes, there were just under 20 in attendance.

- I’m happy to report that our Outreach Specialist from Connections is back in action after some time away on medical leave. Tito Vazquez visits the library weekly to provide onsite services including intake. He’ll be introducing an intern after the New Year to assist in his work here at EPL.

- On 11/29, along with a colleague at the Schaumburg Library, I co-chaired the inaugural meeting of a RAILS networking group devoted to community engagement. About 55 attendees from libraries across northern IL came together in Schaumburg to share thoughts, ideas and future plans for ways to engage and sustain our communities via the library. We plan to hold quarterly meetings and educational opportunities for anyone interested in attending.

- Computer classes at Blake and Primm, site visits to 1900 Sherman and 3 Crowns, visits to Hillside Pantry and the Produce Mobile are all ongoing, offsite services. Additionally, in-house, regular visits from the Evanston Vets Center, ACA navigator, Connections, HIRCULES, representatives from SNAP and SafeLink phone service also continue on an ongoing basis to provide access to services and information needed by our community.

Neighborhood Services highlights from Connie Heneghan include:

The branches continued existing programs in November like:

- Tail Waggin Tutors at North
- Read with an Athlete at North
- MS Office Workshops at CAMS
- Storytimes at both branches including Park School visits
- DIY Activities for School Holidays at both branches
- STEM Saturdays at both branches
• Knitting and Needlework at both branches  
• Family Film and Craft  
• Ebook One on One Device Help at CAMS

We also introduced Color Me Calm, a coloring activity for all ages at CAMS.

Adult Services highlights include:

• From Ben Remsen:

Hi Karen,

Way back in August, you, me, and Jill Skwerski met about Walgreens giving flu shots and the possibility of a health fair. I took the reins from there and the event happened last month on November 17th. I’ve been meaning to send you a report-back, but gathering all the info and photos was delayed on my end by Thanksgiving, then the NU students being in reading week and finals. In any case, here’s the report on what happened, including some pictures taken by one of the students.

Please let me know if you have any questions or if I ought to include anything else. Thanks again for connecting me with Walgreens in the first place! As you’ll see, they gave 55 flu shots in just three hours, which I gather to be a very good stat on their end -- and, of course, good for individual and public health in the community! So the seed has been planted for future such collaborations in flu seasons to come.

Thanks!

Ben

Technical note about below: I gathered exact attendance stats where possible, but given the nature of the open activities during the fair and the networking dinner after, there was no way to get anything like an exact number. Thus my estimates “about 150” and “about 75,” respectively.
Results of the Health Fair at Evanston Public Library, November 17, 2016

- Walgreens administered **55 flu shots**
- Northwestern Emergency Medicine Organization (NEMO), administered by medical students at the Feinberg School of Medicine and Rush Medical School gave **30 blood pressure screenings**
- From 4-6pm the Northwestern University Community Health Corps students ran a health fair in the lobby while the screenings were happening Community Meeting Room and Small Meeting Room, approximately 150 people participated in the following activities:
  - **HIRCULES Health Information desk** – providing its normal high standard of health resources
  - **Match up My Plate Activity Station** – participants made their own "my plate" paper plate magnet, tracing nutrition in a hands-on manner
  - **Rethink Your Drink Station** – providing information about sugary drinks in collaboration with the Evanston Health Department
  - **Mindful Coloring Station** – participants could take time out of their busy days to color, accompanied with information about mental health care
  - **Health Jeopardy Station** – providing health-oriented giveaways like toothbrushes and apples in reward for correctly answering practical health questions
  - **"What do you do to stay healthy?" Community Board** – participants share their personal health tips, to be enjoyed by the entire community
  - **Recipe Counter** – featuring a demonstration of how to make a healthy apple cranberry quinoa, followed by a sampling of the dish
- About 75 people attended the catered networking dinner from 6-7pm in the CMR (flu shots continued in the SMR)
- From 7-8pm we held a panel on childhood obesity in particular and public health in general, attended by 45 people. The panel was composed of:
  - **Dr. Suzen Moeller**, nutritional epidemiologist and Associate Professor of Nursing for Health Sciences at North Park University
  - **Dr. Lynn Chehab**, ETHS staff pediatrician and co-chair of the obesity action team at the Evanston Department of Health and Human Services
  - **Mira Rodgers**, Senior Director of Healthy Living at McGaw YMCA
  - **Professor Michael Diamond** (moderator), professor of Global Health, Northwestern University
Technical Services highlights from Tim Longo include:

Items Added: Total items added to collection in November=4065
Adult at Main= 1304
Adult at North=47
Adult at CAMS=70
Total adult items=1421

Juvenile at Main=1037
Juvenile at North=310
Juvenile at CAMS=513
Total juv items=1860

YA at Main=747
YA at North=19
YA at CAMS=18
Total YA items=784

Carts Ordered:
- Titlesource 360: $35.58 – Purchased four copies of Won for the Ages: How the Chicago Cubs Became the 2016 World Series Champions.
- Amazon: $77.07 – These titles were purchased to replace the ones that received the hate graffiti.
- Rotary: $238.14

Patron Requests:
Received 15 patron requests for the month of November. Will purchase 11 of the titles suggested when the 2017 funds are released.

Donations:
Adult Gift Books Added to the Collection: 259
Adult Gift CDs Added to the Collection: 41
Grubby Books Replaced by Gift Books: 110

Weeding, Cataloging & Repairs:
Books Sent to Repair: 38
CDs Sent to Repair: 3
Audiobooks Sent to Repair: 6
Most Wanted Titles Weeded: 46
Most Wanted Titles Added to the Circ Collection: 15
Other Books Weeded: 399
Other CDs Weeded: 9
Other CD-ROMs Weeded: 1
Other Audiobooks Weeded: 4
Old Editions of New Books on Standing Orders Pulled: 21
Books Sent to be Relabeled, Cataloged, etc.: 20
Audiobooks Sent to be Relabeled, Cataloged, etc.: 4
CDs Sent to be Relabeled, Cataloged, etc.: 2

Weeding Plan for Audiobooks:
Missing: 24
Weeded: 95

Weeding Plan for CDs:
Missing: 88
Weeded: 707

Weeding Plan for Grubby Audiobook Duplicates
Weeded: 18

Donations:
Local Authors Added to the Collection: 1 [The Experimental Society by Marshall S. Shapo]

EPL received a donation of Chinese language materials from an Associate Professor of East Asian Studies at Colby College, Hong Zhang. These materials were donated in memory of her sister Yun Zhang and many had already been accepted by the Art Institute of Chicago and the Deerfield Library. She requested a bookplate for any donations we wished to keep, and to send her back the ones we didn’t. After consulting with our volunteer Wendy Cao we determined that we will keep 121 of the titles.

Displays
11/1 – First Floor: Food, Glorious Food
11/1 – Second Floor (Front): Health and Wellness
11/15 – Second Floor (Front): Films of Protest and Democracy
11/1 – Second Floor (Back): Election Movies
11/15 – Second Floor (Back): National Native American Heritage Month
Staff Display: Julie

Meetings:
11/2—Tim attended the Illinois CollectionHQ User Forum at Skokie Public Library
11/4-Tim and Betsy had a conference call with Proquest to discuss their E-matching service
11/8- Tim organized staff webinar for Biblioboard
11/15-Tim and Betsy attended department head meeting at Civic Center
11/16 – Betsy visited Erie Family Health Center and met with Aimee Crow. Tim attended the Hidden Collections seminar hosted by Backstage Library Works at Cantigny Park in Wheaton.

11/18 – Betsy met with Julie Rand about starting a book recommendation service at EPL. At this moment in time with the upcoming website transition we’re info gathering with an eye to solicit input from librarians and make a formal admin team presentation in 2017.

11/22 -Betsy drove out to RAILS to attend a meeting about the current state of MyMediaMall and Libraries First. As you may be aware, some concerns arose lately about the role of Libraries First (the third party that handles our Overdrive account) and the ways in which they have been handling our relationship as a consortium with Overdrive. The purpose of this meeting was fact finding and info gathering. Nothing was voted on at this meeting.

11/30- Monthly CLS conference call with Baker and Taylor

Upcoming events of note:

**Winter Break Maker Kids: Make Your Own Dragon Egg!**

*Tuesday, December 27, 4 pm, Barbara Friedberg Storytelling Room, Main Library. Register Today!*

Do you have a dragon lover on your hands? A fantasy geek? an Eragon fan? Would they like their very own DRAGON EGG? (Hatching not guaranteed!)

Register your 3rd - 5th grader now: Make Your Own Dragon Egg or call 847-448-8610 or stop by the Main Children's Room.

**Big Nate: Fun and Games for Grades 3 to 6**

*Thursday, January 5, 1 pm, Children’s Public Conference Room, Main Library Register today!*

Calling all Big Nate fans in grades 3 to 6! We will celebrate all things Big Nate in this fast-paced program. There will be games, activities, and trivia based on *Big Nate: In a Class by Himself*, the first book in Lincoln Peirce’s hilarious series. Come meet other Big Nate fans and be prepared to laugh and have a blast! Register online in person, or by calling 847-448-8610. Registration limited to 25 participants.
Blood and Bone Marrow Drive

Saturday, January 7, 11 am – 4 pm, Community Meeting Room, Main Library

LifeSource will be at the Library in the Community Meeting Room doing a blood and marrow donation event. To schedule an appointment please call LifeSource at 877-543-3768 or visit lifesource.org; select “Donate Blood” and “Make an Appointment” then scroll down the webpage to search by group code 065B.

Proper ID is required to donate blood. A LifeSource or military ID, driver’s license, passport, or employee or student ID with picture and full name are all approved forms of ID. Birth certificate along with a picture ID that includes the donor’s full name will also be accepted.

Theater Games with Lifeline Theatre: Fable-ous!

Sunday, January 8, 1 pm, Community Meeting Room Main Library; register today!

Register your K-5th grader for theater games led by Julie Ganey, Lifeline’s terrific Education Director, and inspired by Fable-ous, Lifeline Theatre’s brand new show about The Tortoise and the Hare. All kids should be accompanied by a parent/grandparent/friend since this event is meant to be enjoyed together. (Discount coupons to Lifeline’s show available at the conclusion of the program, so kids can see where Lifeline writers, directors and actors are taking the story.)

End Winter Break with a Bang!
Free Legal Consultations

2nd and 4th Wednesdays of each Month, 6-8 pm, Newberry Room, Main Library

Need legal advice, but don't know where to start? Free legal consultations are back at Evanston Public Library! An attorney from Chokshi Filippone Law, LLC, will be available to help individuals connect to legal resources and take the first steps to resolve their legal issues. Appointments are available on the 2nd and 4th Wednesday of each month, starting on November 9, at the Main Branch of the Evanston Public Library. Visit the Reference Desk (3rd Floor) or call (847) 448-8630 for more details, or to schedule your 30-minute appointment.

Diaper Donation Drop off at EPL

Daily, Main Children's Room, Main Library

The Evanston Public Library is now accepting contributions of new and opened packages of disposable diapers, and unopened diaper wipes to support local families with diaper need. The Library is stationing a permanent Diaper Drop-off Barrel in the Main Library Children's Room to support the efforts of Bundled Blessings, a mission outreach program of the First United Methodist Church of Evanston.

Laura Antolin, Children's Outreach Librarian said, "We're very pleased to help our littlest residents and their families through Bundled Blessings. The Library regularly hosts many, many families who may have extra diapers (or would like to purchase more diapers) that can easily be dropped off during a visit here. We hope the convenience of our site makes this a high-volume drop-off point."
Muslim Journeys Bookshelf

During the fall of 2013 and spring of 2014, the Evanston Public Library was privileged to participate in Muslim Journeys, a project funded by the National Endowment for the Humanities and the American Library Association to foster opportunities for informed community conversations about the histories, faith, and cultures of Muslims around the world and within the United States. EPL received copies of 25 books and 3 films on Muslim theology and culture, all of which are still in our collection. We encourage all of our residents to make use of these materials, and the accompanying web resources. See also our Statement on Defacement of Books at Evanston Public Library.

Affordable Care Act Navigator at EPL

Fridays, November 18-January 27, 1-5 pm, Newberry Room, 2nd Floor, Main Library

During the Affordable Care Act (ACA) open enrollment period, Certified ACA Navigators from the Patient Innovation Center will be at the Evanston Public Library, located at 1703 Orrington Ave., on Fridays, 1-5pm in November, December and January to provide enrollment assistance and information about insurance coverage options. All sessions will be held in the Newberry Room, located on the second floor. Appointments suggested walk-ins welcome. Online registration, Phone registration: (312)898-8864. Bring These Documents To Your Appointment:

• Photo I.D., Passport, or U.S. Military ID.
• W-2 Forms, Pay Stubs or Tax Statements.
• Legal Immigration Documents.
• Social Security Number
*can work with you if you are missing documents*

For more information, please contact Laura Jones Macknin, 312.898.8864, lauraj@patientinnovationcenter.org or Jill Skwerski at 847-448-8664, jskwerski@cityofevanston.org

Excerpts from patron feedback:
From Andi Altenbach:
The Salvation Army group has switched to coming on my night (Wednesday) since the beginning of the fall, and I have found them to be a generally friendly and fun addition to my week. I had a longer interaction with one boy looking for a book (he seemed to be reading below grade level). Overall, it was pretty minor on my end, but the woman who works with them was with him and it sounded like he is not great at asking for help and easily frustrated. It was an important reminder for me that if we can help that group and they’re receptive, I think it is beneficial for them to have positive experiences with the library.

One patron who is a mom of a younger avid reader that is very sensitive has come in a few times since mid-October and often seems to catch Robin and/or me. He enjoys fantasy but seems to find the idea of orphans pretty upsetting, so that’s been a recurring challenge. But he seems to be happy with the stream of books we have managed to find for him, and I’ve found it gratifying. It’s not so unusual a request but I think it’s one that’s harder to manage without the help of someone like a librarian unless you pre-screened everything your child reads (which would be difficult with how much this kid reads), so I’m glad we can help this mom.

From Martha Meyer:
Park School – a special boy
There was a new boy in our Park School Storytime from Ms. Donna Murphy’s class. They explained that he is partially deaf as well as blind and disabled (he’s in a wheelchair) His caregivers said that they rarely take him out. BUT they were SO THRILLED at him during storytime! Usually, they said, he sleeps or quietly dozes, but he was turning toward the sound of my voice and the lights in the ceiling and vocalizing! They were thrilled – and of course, once I understood, I was thrilled.

Rocky the Hedgehog comes to Storytime!
I arranged with Hilary Richardson, one of our patrons and the mother of 2 summer library employees to bring her 3rd child, Luke, to share his pet African Pygmy Hedgehog with the children and parents in Family Storytime and Craft. Hilary did some explanations of hedgehog life, but mostly the kids were utterly thrilled to meet Rocky and watch him run around and interact with Luke and with some of the children. The kids were eager after Rocky left to hear hedgehog stories and make a hedgehog craft. One of the biggest evening storytimes I have hosted – I did send out an email letting all the parents know not to miss meeting Rocky.

From Robin Sindelar:
It’s a village in here! I welcomed four new families to Evanston this weekend and was happy to show them around the library and extend the offer of information about our lovely community. One family is here all the way from Australia!

Two of my favorite patrons are an older couple who are at the library almost every day. They walk everywhere in Evanston and come to our department to enjoy our children’s films. The gentleman had his 90th birthday over the weekend and his wife stopped Jessica, Linda, and I to share the birthday card their son had written for him. I was so happy to be included in their happiness on the special occasion. It reminded me of our importance as a place for community, a place where many generations can interact. Today I read an article about the oldest woman in the world, who just turned 117. Her doctor says she is so healthy because she is cared for by people who love her. I think the library is a place that
provides love for our neighbors, be they babies, the elderly, or people with special needs. I’m proud to be a part of that.

From Wilson:
At the very end of the Family Reading Night/Jammie Time event with Secretary Jesse White, a young patron came running up to me to tell me how much she loves Jammie Time. Her mom told me she was bouncing up and down all the way to the library in anticipation of the event. Also, the mother is a big fan of Secretary White and, sensing her mom’s excitement about his visit, the girl couldn’t wait to meet him. And the girl also couldn’t wait for the stories and songs I do in Jammie Time. The mother told me that Jammie Time is one of the highlights of their month. The little girl said that I had “forgotten” to do Five Little Monkeys Jumping on the Bed and asked if I could sing it even though we had just finished Jammie Time. So I honored her request and suddenly a group of children surrounded me as we did an impromptu version of Five Little Monkeys Jumping on the Bed by request.

From Laura Antolin:

Thank you Ms. Laura for yesterday and everything that you do for our JEH families.

J.C. Renteria
Family Engagement Specialist
JEH Education Center

- I just wrapped up a one month exhibition of my paintings “Life after Siskel and Ebert” on the second floor of the Library. I am most grateful for the opportunity to show my work in our community. Russel Johnson was my contact at the Library, he is a credit to your organization. His good humored help and concern made my experience one that I will remember with great pleasure. Thank you.
Thank you for your help at Y.O.U.'s Door County Family Night. We really appreciate your support and expertise while connecting our youth with new books and getting them set up with library cards. Your kindness has no doubt left a positive and lasting impression on our young people and will surely keep them coming back to the library and growing their love of reading. Family Night would not have been such a success without you. Thank you so much!

Y.O.U. Team Washington & Team Davies

Laura:

You were such an amazing help at Y.O.U.'s Door County Family Night. We really appreciate your support and expertise while connecting our youth with new books and getting them set up with library cards. Your kindness has no doubt left a positive and lasting impression on our young people and will surely keep them coming back to the library and growing their love of reading. Family Night would not have been such a success without you. Thank you so much!

Y.O.U. Team Washington & Team Davies