EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, September 6, 2017
6:30 P.M.
Evanston Public Library, 1703 Orrington Avenue, Main Community Room

Minutes

Members Attending: Adam Goodman, Shawn Iles, Margaret Lurie, Vaishali Patel

Members Absent: Socorro Castro, Sandra Smith, Michael Tannen

Staff Present: Teri Campbell, Karen Danczak Lyons, John Devaney

Presiding Member: Benjamin Schapiro

1. CALL TO ORDER President Schapiro called the meeting to order at 6:34.

2. CITIZEN COMMENT- there were no citizens present to comment

3. NEW BUSINESS- Board members were able to review the following items. The power-point is attached.
   A. Proposed 2018 Base Budget
   B. Proposed 2018 Adjustment Budget
   C. Proposed 2018 Capital Budget

3. ADJOURNMENT- Margaret Lurie moved to adjourn, seconded by Shawn Iles and approved by voice vote.

Next Regular Meeting: September 13, 2017 at 6:30 pm

The City of Evanston and the Evanston Public Library are committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the Library at 847-448-8650 48 hours in advance of the meeting so that arrangements can be made for the accommodation if possible.
2018 Annual Budget Request

2018 Budget Overview

- Capital: 2016: $32,800, 2017: $3,774,500, 2018 Request: $10,097,000

Budget Highlights
- 6% increase in operating budget
- Major capital investment
- Equity assessment
- Mobile library unit
- Development and marketing investment
- Slight increase in staff hours
- Maintains current level of programming
Slide 4

Operating Budget

- Personnel: 67%
- Non-personnel: 33%

Slide 5

Staffing Comparison

- Admin
- Adult
- Circ
- Neighborhood
- Maintenance
- Technical
- Youth

Slide 6

Budget Forecast

<table>
<thead>
<tr>
<th>Fund</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
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</thead>
<tbody>
<tr>
<td>Operating</td>
<td>7,705,053</td>
<td>8,475,558</td>
<td>8,899,336</td>
<td>9,435,291</td>
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<td>Debt service</td>
<td>345,955</td>
<td>345,955</td>
<td>345,955</td>
<td>345,955</td>
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<tr>
<td>Capital</td>
<td>10,097,000</td>
<td>4,785,000</td>
<td>190,000</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>11,370,800</td>
<td>18,148,008</td>
<td>13,606,513</td>
<td>9,435,291</td>
</tr>
</tbody>
</table>
Authorization Requested

- Capital investment
- Investment in equity measures
- Realignment with pillars of service
- Summer Reading program target marketing pilot
- Place additional lending machine