



**SPECIAL MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Thursday, December 7, 2017**  
**7:00 P.M.**

Evanston Public Library, 1703 Orrington Avenue, Community Meeting Room

**Members Present:** Socorro Castro, Victoria Foreman, Adam Goodman, Shawn Iles, Margaret Lurie (by phone), Vaishali Patel, Benjamin Schapiro, Sandra Smith, and Michael Tannen

**Members Absent:** None

**Staff:** Teri Campbell, Karen Danczak Lyons and Wynn Shawver

**Citizens Present:** None

**Presiding Member:** Benjamin Schapiro, President

**ALL TO ORDER/DECLARATION OF QUORUM** - A quorum was present and President Schapiro called the meeting to order at 7:03 pm.

**CITIZEN COMMENT:** There were no citizens present to comment.

**NEW BUSINESS**

**A. Proposed 2018 Budget and Levy Adjustment** Adam Goodman moved to approve the reduction of \$200,000 from the 2018 budget. Karen Danczak Lyons explained the City Council's role in levying the property tax to fund the Library's operating budget. During its last meeting, council members expressed a desire for EPL to reduce the budget/levy request similar to the reductions made by city departments. She reminded the trustees that the increases in their original approved budget were due to the wage increase granted under the terms of the new AFCSME contract (approximately \$250,000 or 48% of the increase), the mobile unit (\$155,000 or 30%), the need for additional professional services, a second vending machine and a larger contribution to the City. It was discussed and agreed that although the mobile unit in particular had been a long time desire of the Board, and a key to the expansion of community services, that administration would again attempt to raise outside funding for it and the vending machine. This 3% reduction of the original tax levy from \$6,965,750 to \$6,761,668 represents a 5% increase over the prior year. Tori Foreman seconded the motion and it was approved unanimously by voice vote.

**B. Proposed Main Library Renovation Timeline** Shawn Iles moved to approve modifying the construction start date from the second quarter of calendar year 2018 to the third quarter of 2018 in order to spread the expense across three fiscal years. Karen Danczak Lyons explained that the City Council expressed a desire to spread the expense of the renovation across three fiscal years rather than two. The project duration will remain 18 months, and the Main Library will not close during construction. The renovation will drastically increase the quantity, variety and amenities of public meeting spaces, improve the internet quality of and triple public computing stations, add a computer training room, expand and update the teen loft, remove most back offices from the second and third floor for added public space, and relocate most staff work rooms to the administrative floor in shared spaces. Socorro Castro seconded the motion and it was approved unanimously by voice vote.

Respectfully Submitted,

Vaishali Patel