



EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES

LIBRARY FACILITIES COMMITTEE MEETING

WEDNESDAY, MARCH 18, 2020

5:30 P.M.

COMMUNITY MEETING ROOM

MAIN LIBRARY, 1703 ORRINGTON AVENUE

evanston public library



**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
FACILITIES COMMITTEE**

**Wednesday, March 18, 2020
5:30 P.M.**

Main Library, Community Meeting Room

AGENDA

1. CALL TO ORDER / DECLARATION OF QUORUM

2. CITIZEN COMMENT

Not to exceed 45 minutes

3. NEW BUSINESS

- A. Coronavirus precautions
- B. 5th ward library location (Discussion and possible Action)
- C. 8th ward library service (Discussion and possible Action)

4. ADJOURNMENT

The City of Evanston and the Evanston Public Library are committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the Library at 847-448-8650 48 hours in advance of the meeting so that arrangements can be made for the accommodation if possible



Memorandum

To: Evanston Public Library Facilities Committee

From: Karen Danczak Lyons, Executive Director
John Devaney, Facilities Manager

Subject: Library Service in the 5th Ward

Date: March 13, 2020

Recommended Action:

Staff recommends Facilities Committee/Library Board direction on the exploration of the creation of a library branch in the 5th ward including short term options at 2144 Ashland or at a local church facility and longer term at the 2010 Dewey facility which currently houses Family Focus and other agencies.

Funding Source:

Funding source to be determined based upon negotiations and required buildout of spaces.

Summary:

The Evanston Public Library recognizes the need to improve library service to the residents in 5th Ward. In consultation with the City of Evanston, it was determined that the City had no lease listings in the 5th ward. On February 6, 2020 Trustee Denia Hester and Executive Director Danczak Lyons toured the 5th ward. During the tour one possible loft space for lease was identified at 2144 Ashland. In conversation with the leasing agent it was learned that 1,800 square feet is available for lease with space on both the first and second floor. The second floor is not ADA accessible. The gross rent quoted over the telephone was \$2,300 per month.

Executive Director Danczak Lyons continues to have conversations with Reverend Ken Cherry regarding the provision of library services within Christ Temple Church at 1711 South Simpson Street (the location of the former west side Evanston Public Library). A site visit with Trustee Hester will be scheduled if Reverend Cherry agrees.

As exploration of the future of the Family Focus building at 2010 Dewey continues, Executive Director Danczak Lyons is in regular conversation with members of the 2010 Dewey group. On a conference call with Dara Munson, the Executive Director of Chicago Child Care Society (CCCS), they discussed the mission of CCCS, EPL's work in Evanston and agreed to continue to explore opportunities to partner in our shared work. The opportunity to build a library space in the 2010 Dewey facility is a long term option that warrants continued consideration and conversation.

Agenda Item 3.B

With the support of the Board, staff would begin formal discussions with the both property owner of 2144 Ashland and Christ Temple Church and provide regular updates regarding short and long term solutions for the Board.

If the Facilities Committee approves, this recommendation will be presented to the Library Board on March 18, 2020.



Memorandum

To: Evanston Public Library Facilities Committee

From: Karen Danczak Lyons, Executive Director
John Devaney, Facilities Manager

Subject: Library Service in the 8th Ward

Date: March 13, 2020

Recommended Action:

Staff recommends Facilities Committee/Library Board approval of the proposal to explore the creation of a library branch at 729 Howard Street.

Funding Source:

Funding source for buildout of space in the EPL CIP budget, account 187.4862.65515.

Summary:

The Evanston Public Library recognizes the need to improve library service to the residents in south Evanston. In consultation with the City of Evanston, several leased spaces were reviewed. On February 13, 2020 members of the Evanston Public Library Board and staff visited a city owned location at 729 Howard Street (description of space attached.) The space is approximately 2,500 square feet and has not been occupied for more than 10 years. It is currently being used as storage and would require buildout and systems improvements to function as a library.

With the support of the Board, staff would begin formal discussions with the City of Evanston and provide regular updates to the Board. As this is a City owned location, with the agreement of the City, architectural plans and build out of the space would be managed by EPL's Facilities Manager with the goal of completing the buildout in the 4th Quarter of 2020/First Quarter of 2021.

If the Facilities Committee approves, this recommendation will be presented to the Library Board on March 18, 2020.