



**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**

**2020 CLOSED SESSION MINUTES**

**APPROVED: DECEMBER 16, 2020**



**MEETING MINUTES  
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES  
Wednesday, February 12, 2020  
6:30 PM**

Evanston Public Library, 1703 Orrington Avenue, Falcon Room

**CLOSED SESSION**

**Members Present:** Adam Goodman, Ruth Hays, Rachel Hayman, Denia Hester, Shawn Iles, Margaret Lurie (by phone), Vaishali Patel, Benjamin Schapiro and Terry Soto.

**Members Absent:** None

**Presiding Member:** Shawn Iles, President

**Staff:** Karen Danczak Lyons

**CALL TO ORDER – Executive Session –** President Iles read the official language for convening a Closed Executive Session. Motion made by Iles, seconded by Soto and approved by voice vote, the Trustees moved into Closed Executive Session.

The Board discussed the proposed Library Director Evaluation Process.

The Board re-convened into Open Session at 8:37 pm.

Respectfully Submitted,

Vaishali Patel, Secretary



**MEETING MINUTES  
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES  
Wednesday, March 18, 2020  
6:30 PM**

Remote Meeting via Zoom

**CLOSED SESSION**

**Members Present:** Adam Goodman, Rachel Hayman, Denia Hester, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro and Terry Soto

**Members Absent:** Ruth Hays

**Staff:**

**Presiding Member:** Shawn Iles, President

**CALL TO ORDER – Executive Session –** Although the agenda called for a Closed Executive Session to discuss the proposed Library Director Evaluation Process, this matter was postponed – no session was convened.

Respectfully Submitted,

Vaishali Patel, Secretary



**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Wednesday, May 20, 2020**  
6:30 P.M.  
Remote Board Meeting

**CLOSED SESSION**

**Members Present:** Adam Goodman, Rachel Hayman, Ruth Hays, Denia Hester, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro and Terry Soto.

**Members Absent:** None

**Presiding Member:** Shawn Iles, President

**Staff:** Interim Director Jill Skwerski, Teri Campbell, Tim Longo and Heather Norborg

**CALL TO ORDER – Executive Session –** President Iles read the official language for convening a Closed Executive Session. Motion made by Iles, seconded by Patel and approved by roll vote, the Trustees moved into Closed Executive Session.

The Board discussed Personnel and Real Estate matters.

With a motion made by President Iles and seconded by Trustee Hayman, the board ended the Executive Session.

The Board re-convened the Open Session at 8:59 pm.

Respectfully Submitted,

Vaishali Patel, Secretary



**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Wednesday, June 17, 2020**  
6:30 P.M.  
Remote Board Meeting

**CLOSED SESSION**

**Members Present:** Adam Goodman, Rachel Hayman, Ruth Hays, Denia Hester, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro and Terry Soto

**Members Absent:** None

**Presiding Member:** Shawn Iles, President

**Staff:** Interim Director Heather Norborg, Teri Campbell, Tim Longo, Jill Skwerski

**CALL TO ORDER – Executive Session –** President Iles read the official language for convening a Closed Executive Session. Upon motion made by President Iles, seconded by Trustee Schapiro and approved by roll call vote, the Trustees moved into Closed Executive Session.

The board discussed Real Estate matters. Closed Executive Session minutes were not provided for review and approval.

Upon motion made by Trustee Lurie, seconded by Trustee Schapiro, and approved by voice vote, the Trustees adjourned from executive session.

The Board re-convened the Open Session at 9:02 pm.

Respectfully Submitted,

Vaishali Patel, Secretary



**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Wednesday, July 15, 2020**  
6:30 P.M.  
Remote Board Meeting

**CLOSED SESSION**

**Members Present:** Adam Goodman, Rachel Hayman, Ruth Hays, Denia Hester, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro and Terry Soto

**Members Absent:** None

**Presiding Member:** Shawn Iles, President

**Staff:** Karen Danczak Lyons

**CALL TO ORDER – Executive Session –** President Iles read the official language for convening a Closed Executive Session. Motion made by President Iles, seconded by Trustee Patel and approved by roll call vote, the Trustees moved into Closed Executive Session.

The Trustees discussed Personnel (Executive Director's Performance Review).

Upon motion made by Trustee Schapiro and seconded by Trustee Lurie, the motion to move out of the Executive Session was approved by roll call vote.

The Board re-convened into Open Session at 9:27 pm.

Respectfully Submitted,

Terry Soto, Secretary



**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Wednesday, August 19, 2020**  
6:30 P.M.  
Remote Board Meeting

**CLOSED SESSION**

**Members Present:** Adam Goodman, Rachel Hayman, Ruth Hays, Denia Hester, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro and Terry Soto

**Members Absent:** None

**Presiding Member:** Shawn Iles, President

**Staff:** Karen Danczak Lyons

**CALL TO ORDER – Executive Session –** President Iles read the official language for convening a Closed Executive Session. Upon motion made by Iles, seconded by Trustee Patel and approved by roll call vote, the Trustees moved into Closed Executive Session.

The Trustees discussed Personnel (Executive Director Evaluation and Contract).

Upon motion made by Trustee Schapiro and seconded by Trustee Hays, the motion to move out of the Executive Session was approved by roll call vote.

The Board re-convened into Open Session at 9:50 pm.

Respectfully Submitted,

Terry Soto, Secretary



**MEETING MINUTES  
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES  
Wednesday, September 16, 2020  
6:30 P.M.  
Remote Board Meeting**

**CLOSED SESSION**

**Members Present:** Adam Goodman, Rachel Hayman, Ruth Hays, Denia Hester, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro and Terry Soto

**Members Absent:** None

**Presiding Member:** Shawn Iles, President

**Staff:** Karen Danczak Lyons

**CALL TO ORDER – Executive Session –** President Iles read the official language for convening a Closed Executive Session. Upon motion made by Iles, seconded by Trustee Hays and approved by roll call vote, the Trustees moved into Closed Executive Session.

The Trustees discussed Personnel (Executive Director Evaluation and Contract).

The motion to end the Executive Session was made by Trustee Patel, seconded by Trustee Lurie, and approved by roll call vote.

The Board re-convened into Open Session at 8:43 pm.

Respectfully Submitted,

Terry Soto, Secretary





**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Wednesday, October 21, 2020**  
**6:30 P.M.**  
**Remote Board Meeting**

**CLOSED SESSION**

**Members Present:** Tracy Fulce, Adam Goodman, Rachel Hayman, Ruth Hays, Denia Hester, Shawn Iles, Margaret Lurie, Benjamin Schapiro and Terry Soto

**Members Absent:** None

**Presiding Member:** Shawn Iles, President

**Staff:** Karen Danczak Lyons

**CALL TO ORDER – Executive Session –** President Iles read the official language for convening a Closed Executive Session. Upon motion made by Iles, seconded by Trustee Goodman and approved by roll call vote, the Trustees moved into Closed Executive Session.

The Trustees discussed Personnel (Executive Director Contract).

The motion to end the Executive Session was made by Trustee Schapiro, seconded by Trustee Lurie, and approved by roll call vote.

The Board re-convened into Open Session at 8:15 pm.

Respectfully Submitted,

Terry Soto, Secretary