



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, November 17, 2021
Meeting of the Board
6:30 PM
Main Library, Community Meeting Room and Remote

As the result of an executive order issued by Governor J.B. Pritzker suspending in-person attendance requirements for public meetings due to COVID-19, Library Trustees, staff and guests participated in this meeting remotely.

Members Present: Tracy Fulce, Adam Goodman, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shubet, Terry Soto and Esther Wallen.

Members Absent: none

Staff Present: Karen Danczak Lyons, Heather Norborg, John Devaney, Tim Longo, Renee Neumeier, Tyler Works, Wynn Shawver and Jill Skwerski.

Presiding Member: Tracy Fulce, President

Call to order/Declaration of Quorum: President Fulce called the meeting to order when a quorum of Trustees was established at 6:35 p.m.

Citizen Comment: none

Consent Agenda:

A. Approval of the Bills and Payroll and Minutes of the October 20, 2021 Board Meeting

Upon motion made by Trustee Schapiro and seconded by Trustee Hayman, the consent agenda was approved.

INFORMATION/COMMUNICATIONS: Together, We are the Library

Equity, Diversity and Inclusion (Joint Task Force):

A. RETF - Members of the Racial Equity Task Force introduced themselves to the Board and discussed the work of the Task Force.

B. Collection Advisory Committee - No members were in attendance.

C. Project Ready- An overview of Project Ready and the manner in which staff complete modules and attend discussions was shared.

BOARD PRESIDENT'S REPORT

A. The Evanston Public Library Board of Trustees should be diverse, well prepared, accountable to our community, exercising transparent, efficient, and effective oversight of the Library Director. We should define and implement policies aligned with the Bylaws that ensure an optimally run public institution.

B. Evanston Public Library makes measurable progress in becoming a more equitable institution that is consistently responsive to our diverse community.

Library Director's Report (written report provided in advance):

Staff Report:

- A. Administrative Services Report (Distributed in Advance)**
- B. Development Update (Distributed in Advance)**

Board Development: No report.

Unfinished Business:

New Business:

- A. FY2022 Library Revenue Budget: Resolution 2021 – R1** providing for the budget and setting the annual tax levy for FY2022 (For Approval). Upon motion made by Trustee Schapiro and seconded by Trustee Hayman, it was resolved to approve the FY2022 Library Revenue Budget R1 providing for a flat levy by unanimous voice vote.
- B. FY2022 Library Revenue Budget: Resolution 2021 - R2** providing for the budget and setting the annual tax levy for FY2022 (For Approval). Upon motion made by Trustee Schapiro and seconded by Trustee Lurie, to approve FY2022 Library Revenue Budget R2 providing for a slight increase. The R2 motion does not pass.
- C. Approval of the 2022 Board Meeting Schedule (Karen Danczak Lyons).** Upon motion made by Trustee Lurie and seconded by Trustee Hayman, it was resolved to approve the 2022 Board meeting schedule by unanimous voice vote.
- D. Approval of the 2022 Library Closing Schedule (Karen Danczak Lyons).** Upon motion made by Trustee Soto and seconded by Trustee Fulce, it was resolved to approve the 2022 Library closing schedule by unanimous voice vote.
- E. Review of 2022 Per Capita Grant Application Requirements (Karen Danczak Lyons).**
- F. Open + (Discussion and ACTION).** Upon motion made by Trustee Goodman and seconded by Trustee Schapiro, it was resolved to approve Open+ service by unanimous voice vote
- G. Illinois Libraries Presents Intergovernmental Agreement (Discussion and Action) (Heather Norborg).** Upon motion made by Trustee Hayman and seconded by Trustee Schapiro, it was resolved to approve Illinois Libraries Present Intergovernmental Agreement by unanimous voice vote
- H. Committee Assignments (Discussion)**

EXECUTIVE SESSION (Personnel)

The motion to move into Executive Session was made by Trustee Iles, seconded by Trustee Schapiro, and approved by roll call vote.

The motion to end the Executive Session was made by Trustee Fulce, seconded by Trustee Iles, and approved by roll call vote.

Adjournment:

The motion to adjourn was made by Trustee Fulce and seconded by Trustee Iles and approved by voice vote. The meeting adjourned at 10:37 p.m.

Submitted by: Terry Soto