

EVANSTON PUBLIC LIBRARY

2022 Budget Request



Karen Danczak Lyons
Executive Director

September 21, 2021

AGENDA

- 2022 Baseline Budget Request
- 2022 Adjusted Budget Request
- 2022 Capital Budget Request
- Budget Process Next Steps

2022 FUNDS OVERVIEW

Option 1

Funds	2019	2020	2021	2022	Change
Operating (Personnel)	5,161,176	5,831,013	5,910,018	6,157,930	4.25%
Operating (Non Personnel)	2,610,769	2,641,765	2,421,726	2,497,920	2.88%
Debt Service	353,437	480,144	482,243	506,625	5.08%
Capital	1,835,000	543,000	449,000	480,000	5.71%
TOTAL	9,960,382	9,495,922	9,262,987	9,642,475	4.00%

2022 FUNDS OVERVIEW

Option 2

Funds	2019	2020	2021	2022	Change
Operating (Personnel)	5,161,176	5,831,013	5,910,018	6,081,975	2.95%
Operating (Non Personnel)	2,610,769	2,641,765	2,421,726	2,497,920	2.88%
Debt Service	353,437	480,144	482,243	506,625	5.08%
Capital	1,835,000	543,000	449,000	480,000	5.71%
TOTAL	9,960,382	9,495,922	9,262,987	9,566,520	3.20%

EPL SERVICES

- The pandemic reinforced that EPL is more than a building of books - it is part of a social safety net that keeps our residents connected and informed.
- 2020 Highlights include reimagining services as we pivoted to virtual and outdoor programs, curbside pickup and shared technology in the midst of upheaval.



2020 OUTPUT MEASURES

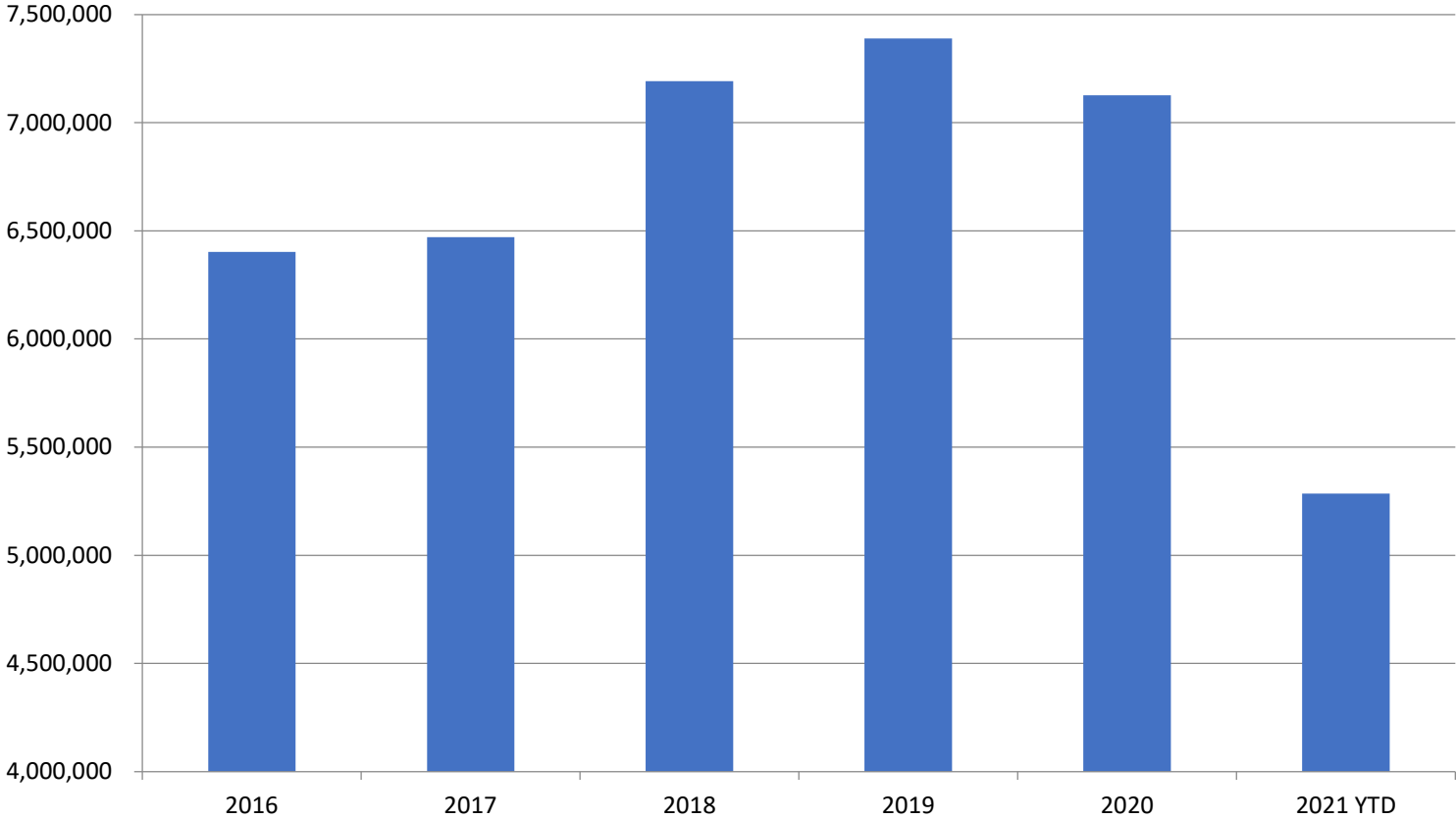
- 3,349 new library cards issued in 2020 (including 1865 e-cards)
- 914 virtual programs for all ages
- 1,289 total programs for all ages
- Virtual program attendance: 13,200
- Total program attendance: 21,220
- YouTube Channel Views: 61,333
- More than 60 new Early Literacy programs created for on demand viewing
- 243,630 digital items circulated (up 55% from 2019)
- 733,309 physical and digital materials circulated
- 300 appointments for one-on-one tech support sessions
- 155 Technology classes
- **Currently 36,973 registered borrowers with active cards**

OPERATING BUDGET (FUND 185)

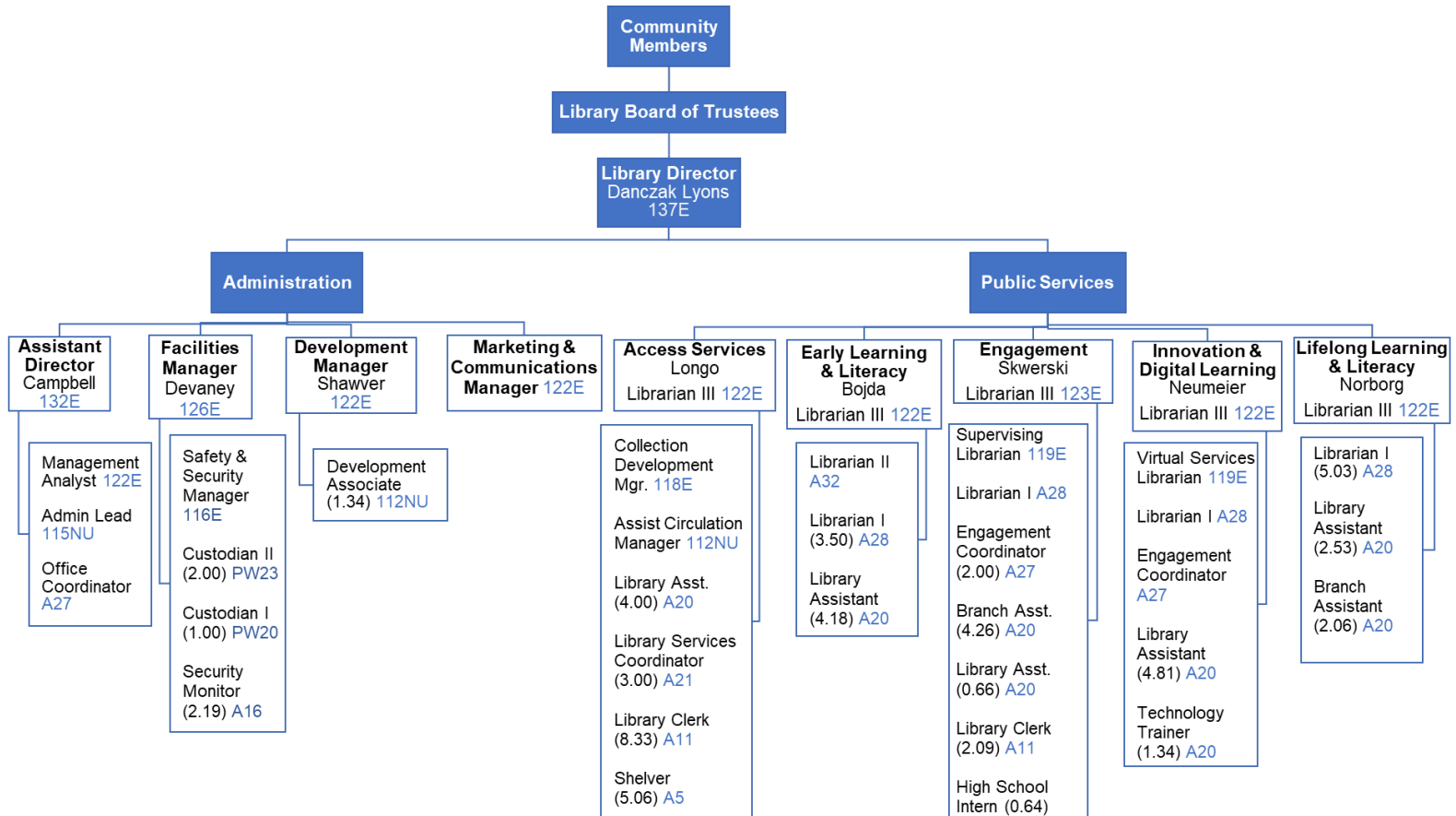
	2019	2020	2021	2022
Personnel	5,254,036	5,807,311	5,910,018	6,157.930
Non Personnel	2,576,769	2,662,430	2,421,726	2,497,920
Total	7,830,805	8,469,741	8,331,744	8,655.850

BUDGET TRENDS - EXPENSES

Annual Operating Budget Expenditures

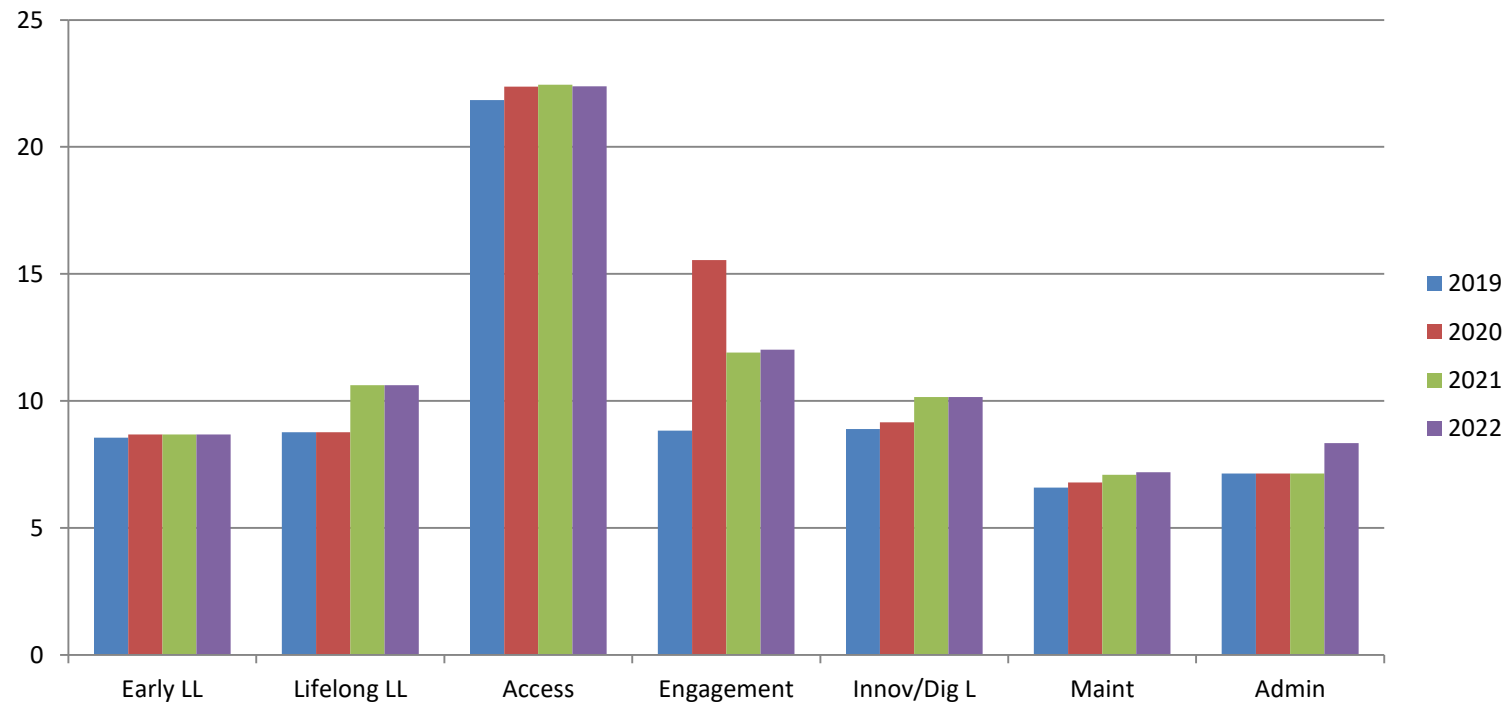


ORGANIZATION CHART



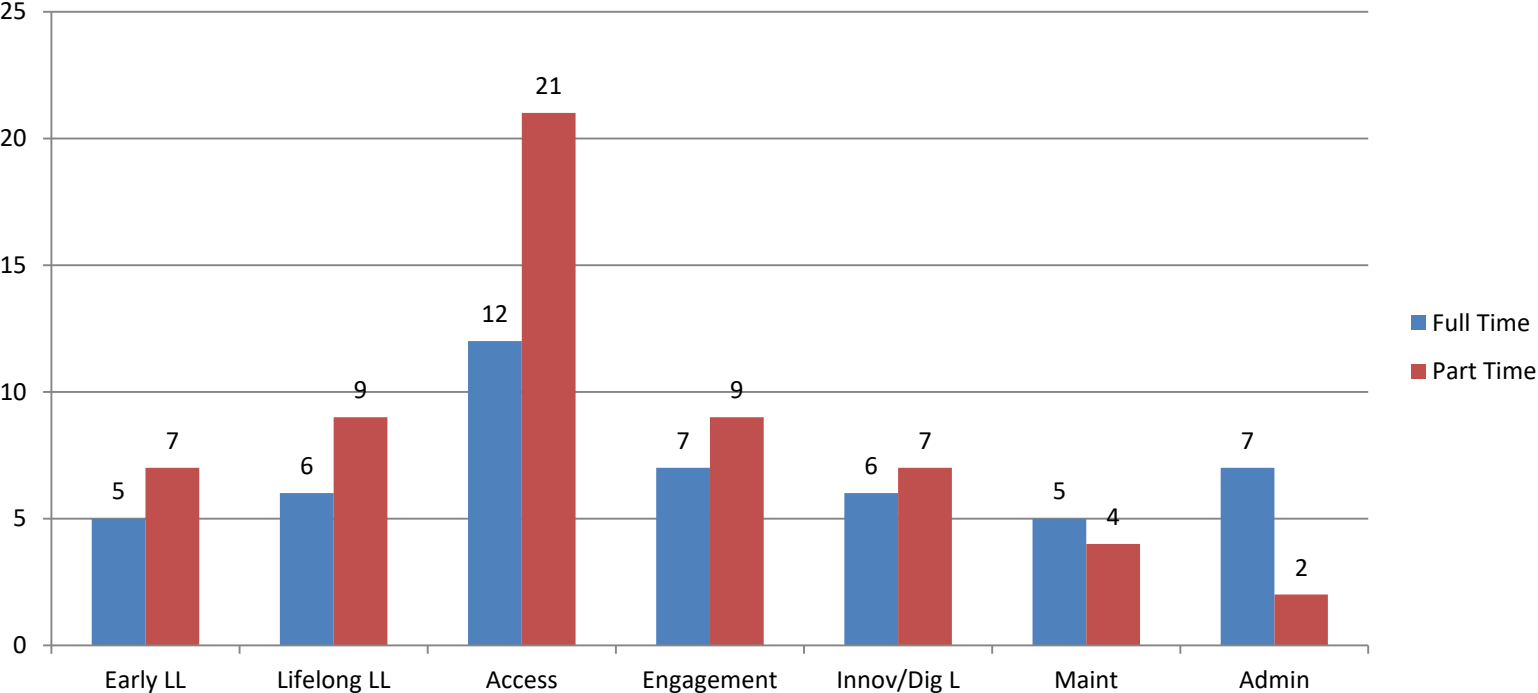
STAFFING TRENDS

Full Time Equivalents by Business Unit



STAFFING TRENDS

Staffing by Business Unit



FY2021: 78.03 FTE

FY2022: 79.39 FTE

WAGE INCREASES

- AFSCME (American Federation of State, County and Municipal Employees)
- General Wage Increases or Longevity pay, and Cost of Living Adjustment

COLA	2017	2018	2019	2020	2021	2022
Union	2.75 %	3 %	0	1.5 %	2.5 %	3 %
Non Union	0	5.75 %	0	1.5 %	0.75 %	2.25 %

PROPOSED ADJUSTMENT BUDGET

Any adjustments will be driven by the course of action outlined in new Strategic Plan (expected completion early 2022)

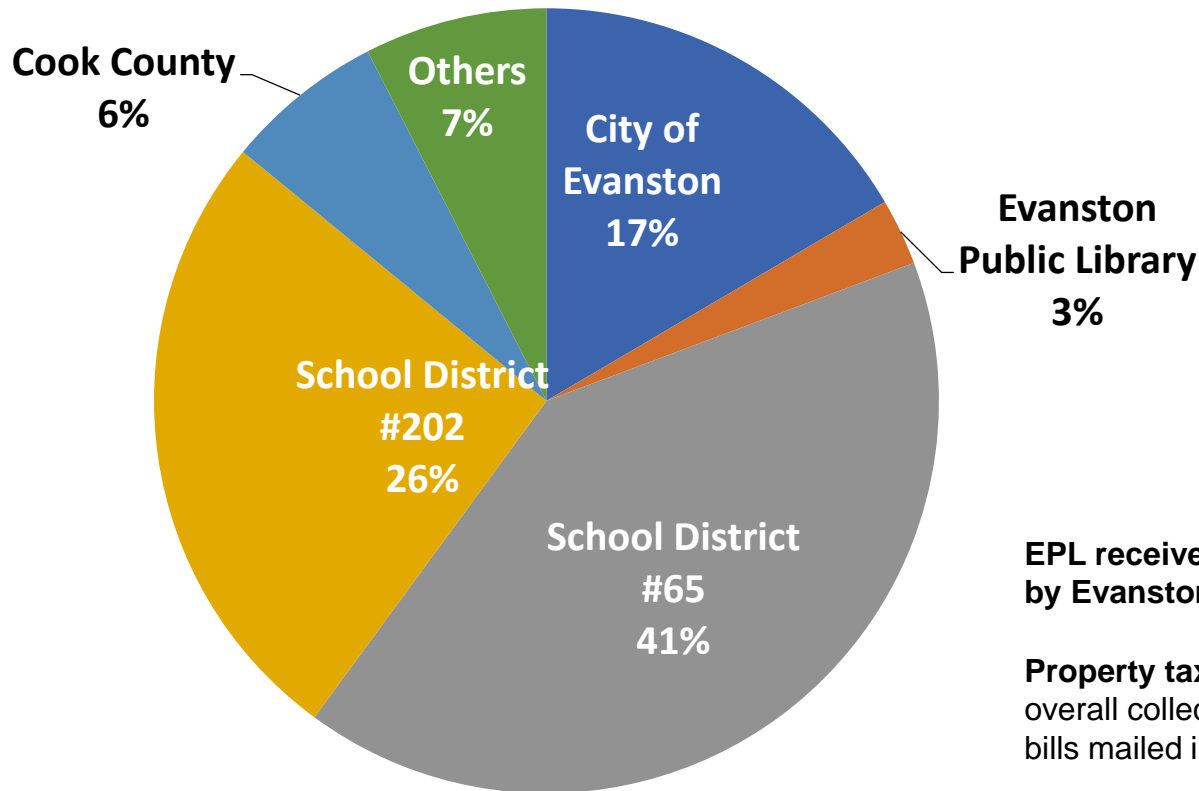
CAPITAL BUDGET REQUEST

Capital Improvement Plan 2020	Timing
Restroom/Nursing room Remodel	2021
Area of Rescue Asst/Fire alarm	2021
Exterior Painting	2022
Modify Elevator Controls	2021
Interior Painting	2021
Landscaping/Architectural Plans	TBD
Capital Improvement Plan 2021	
Fire Protection Maintenance	2021 - 22
HVAC	2021 - 22
Electrical Upgrades	2021 - 22
Roof Maintenance	2021
Entry Door Replacement	2021
Capital Improvement Plan 2022	
Mechanicals - Boilers/Fire System	2022
Reserve Study Analysis pending	



PROPERTY TAX

2020 Total Property Tax Bill



EPL receives 3% of total tax paid by Evanston property owners.

Property tax is on track with 55% overall collected. Second installment bills mailed in August, due in October.

PROPERTY TAX

2022 Property Tax (Option 1)

Property Tax Levy	2020	2021	2022
Fund 185	7,252,000	7,252,000	7,402,000
Fund 187	0	0	480,000
TOTAL	7,252,000	7,252,000	7,882,000

PROPERTY TAX

2022 Property Tax (Option 2)

Property Tax Levy	2020	2021	2022
Fund 185	7,252,000	7,252,000	7,252,000
Fund 187	0	0	480,000
TOTAL	7,252,000	7,252,000	7,732,000

PROPERTY TAX

Property Tax Bill estimation

Market Value of Property	Assessed Value of Property	Equalized Value of Property	2019 EPL Tax	2021 Estimate	2022 Estimate
100,000	10,000	29,100	74	80	82
200,000	20,000	58,200	148	161	164
400,000	40,000	116,400	296	322	329
600,000	60,000	177,660	451	491	502
800,000	80,000	232,800	591	644	657
1,000,000	100,000	291,000	739	805	822
5,000,000	500,000	1,455,000	3,696	4,025	4,109

STATE OF ILLINOIS BUDGET IMPACT

- Annual Per Capita Grant from State had averaged \$90K until 2015 when grant was cut to \$57K
- 2017 grant was not received in 2017
- Received \$57K grant for 2017 in 2018
- Received \$97K grant for 2018 in 2018
- Received \$93K grant for 2019 in 2019
- Received \$93K grant for 2020
- Received \$110K grant for 2021 as result of updated Per Capita calculation by State legislature

NEXT STEPS

- **September 22** – Library Trustee Meeting for budget discussion
- **October 18** – COE Proposed Budget Presentation at City Council
- **October, November** – Budget Discussions at City Council, Ward Meetings, Town Hall, etc.
- **October 20** – Library Truth in Taxation Public Hearing on 2022 Budget and Tax Levy
- **November 8** – COE Truth in Taxation Public Hearing at City Council
- **November 18** – Library Trustee Meeting Adoption of tax levy
- **November 22** – City Council Adoption of budget and tax levies